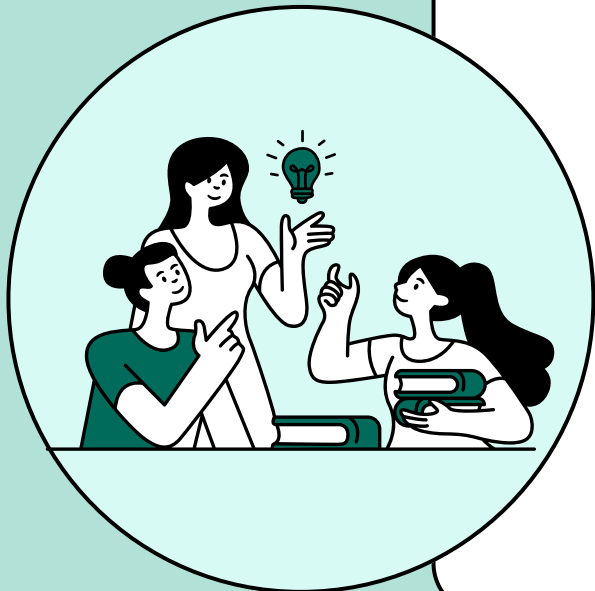
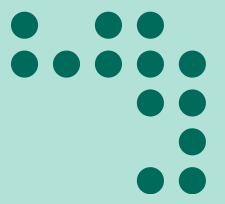


4 STEPS TO MEDIATION



01. SCHEDULE MEDIATION

If mediation has not already been agreed to, the mediator can issue an invitation to the other party. To get started, you need to provide:

- The names and contact details of the parties;
- Whether the dispute relates to parenting, property, or both;
- Whether a half-day or full-day mediation is required; and
- Whether the mediation fees will be shared or paid by one party.

If you already have an agreement to mediate, you can check availability and book mediation directly online.

[Click here to book online](#)

02. CONFIRMATION & INTAKE

Once the mediation is booked, we will issue a Mediation Confirmation and Agreement to Mediate for signing. Each party will also complete a confidential online intake form outlining the issues in dispute and any relevant concerns.

After assessing suitability, the mediator will be in touch if a telephone intake is required. If suitable for mediation, you will be sent the link and schedule for the mediation day.



03. MEDIATION

During mediation, the mediator facilitates discussions and negotiations to help the parties explore options and work towards agreement. Mediation may be conducted jointly or by shuttle, where parties remain in separate rooms and the mediator moves between them. Shuttle mediation is often used where there is high conflict, family violence, or where direct communication is not appropriate.

04. OUTCOME & NEXT STEPS

If an agreement is reached, the parties may formalise the outcome with the assistance of their legal representatives. Where appropriate, a Section 60I Certificate or Dispute Resolution Certificate may be issued. If further assistance is required following mediation, a two-hour post-mediation 'tidy-up' session can be booked for mediator assistance to help finalise the agreed terms.



1300 966 833

www.claritymediationcentre.com.au

admin@claritymediationcentre.com.au